

Maintenance

Job Location: New Hampton, Iowa

Reports To: Manufacturing Leader

Classification: Non-Exempt

Position Type and Hours: Full Time

Job Summary

A member of the Maintenance team performs mechanic skills including, but not limited to, mechanical, electrical, pneumatic, and hydraulic troubleshooting, as well as repair of machines and equipment that are necessary for production and operation of the facility. This individual also must be able to perform plumbing, general maintenance, and carpentry functions.

Essential Functions:

- 1. Production Knowledge:** Comprehends job duties in relation to procedures, materials, equipment, techniques, and policies. Interprets equipment manuals and work orders to effectively perform maintenance and service. Suggests ideas for Company process improvements that would improve productivity and reduce cost.
- 2. Quality of Work:** Thoroughly and accurately completes work. Produces work that meets company quality standards and drives production and equipment up time.
- 3. Productivity:** Effectively prioritizes work, completing work in a timely fashion with minimal supervision to support operational up time. Quickly detects faulty operations, defective material, resolving such issues or reports to proper supervision. Displays initiative by flexing to other projects or areas when needed.
- 4. Teamwork:** Works well with others regardless of their level or background; is inclusive and respectful. Deals with different points of view constructively. Goes above and beyond to assist peers and management. Responds to change and ambiguity with openness and confidence.
- 5. Regulations & Safety:** Maintains a clean, safe work area. Follows all Company and OSHA safety rules. Follows standard operating procedures for equipment operation and utilizes personal protective equipment (PPE) properly.
- 6. Reliability:** Reports to work as scheduled, on time, and works through the whole shift. Works overtime as needed and requested. Accurately records time worked. Provides emergency/unscheduled repairs of production equipment during production and performs scheduled maintenance repairs during machine service.

7. **Other Duties:** Other assignments and projects may be added at the organization's discretion.

Job Requirements and Qualifications

Education and Experience

1. High School diploma or GED
2. Technical training is a plus
3. 2+ years' experience working with production machines and equipment

Knowledge Requirement

1. Successful completion of internal weld and written test
2. Extensive use hand and power tools, electric meters, and material handling equipment

Other Information

- Works overtime as required.
- Learns and adheres to required safety standards and practices.
- This position is active and requires standing, walking, bending, and kneeling throughout the day. Employee must be able to lift, push, and/or pull items up to 75 lbs.
- Position requires equipment operation (overhead cranes and fork lifts).
- The statements contained in this job description reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required, and the scope of responsibility. It should not be considered an all-inclusive listing of work requirements as individuals may perform other duties as assigned.

To apply, send resume to: Pam Lore at pam.lore@nhmfcorp.com